

Payment Authorization Form

Fill out this form and return to your Manager or the Payroll Department. Your U.S. Bank Focus Card will be mailed to the address provided in 7-10 business days or provided to you by your Manager or Payroll Department.

Employee Information

First Name:			Last Name:		
Address:			City:		
State:	Zip Code:			Phone Number ¹ :	
Email Address ² :			SSN (if required):		
Date of Birth:			Employee ID (if required):		

Two Convenient Options

To receive your pay via direct deposit or to enroll in the Focus Card, please include your bank account information in the section provided below. (You may choose either direct deposit or the Focus Card.) **If choosing direct deposit, please attach a voided check or copy of check here. Do not attach a deposit slip, the routing number is not always correct.**

By selecting the payment method indicated below and signing this document, I authorize my employer to initiate credit entries (deposits or loads) and debit entries and adjustments for any credit entries made in error to the bank account or Focus Card indicated below. This authorization will remain in effect until cancelled by me with written notification to my employer.

Direct Deposit By choosing traditional direct deposit, your pay will be deposited directly into your checking or savings account each payday. Fill out your account information below:

Bank Name:			Account Number:		
ABA Routing/Transit #:			Type of Account:	<input type="checkbox"/> Checking	<input type="checkbox"/> Savings

Focus Card With the Focus Card, your pay will be deposited onto a prepaid Visa® or Mastercard® card. Your card can be used anywhere Visa or Mastercard debit cards are accepted worldwide. It's not a credit card and there is no cost to enroll. Fees and transaction limits apply. See Cardholder Agreement and Fee Schedule for details.



Signature:			Date:		
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Important Information About Procedures For Opening A New Account

To help the government fight the funding of terrorism and money laundering activities, Federal law requires all financial institutions to obtain, verify, and record information that identifies each person who opens an account. What this means for you: when you open an account, we will ask for your name, address, date of birth, and other information that will allow us to identify you. We may also ask to see your driver's license or other identifying documents.

¹By providing us with a telephone number for a cellular phone or other wireless device, including a number that you later convert to a cellular number, you are expressly consenting to receiving communications—including but not limited to prerecorded or artificial voice message calls, text messages, and calls made by an automatic telephone dialing system—from us and our affiliates and agents at that number. This express consent applies to each such telephone number that you provide to us now or in the future and permits such calls for non-marketing purposes. Calls and messages may incur access fees from your cellular provider. ² By providing your email address on this form, you are not consenting to receive any notifications via email from U.S. Bank. Upon card activation, you may opt in to receive email and text alerts.

